



ANNOUNCEMENT  
National Institute of Development Administration  
Application for Admission  
Doctor of Philosophy (Ph.D.) Program in Business Administration  
(International Program)  
**Application for Full scholarship**  
For the Academic Year 2021

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The National Institute of Development Administration (NIDA) is accepting applications for admission to the Doctor of Philosophy (Ph.D.) Program in Business Administration (International Program) for the academic year 2021 in the following specializations:

1. Management
2. Marketing
3. Finance
4. Operations Management
5. Management Information Systems
6. Accounting

Note: Only one PhD specialization can be chosen at the time of the application, and the selected specialization cannot be changed after the application form has been submitted.

### **1. Qualification of Applicants**

- 1.1 The applicant must hold a master's degree in any field or major from an accredited academic institution. If the applicant graduated from an institution outside of Thailand, the applicant must obtain a letter from the Bureau of Standards and Evaluation, Office of Higher Education Commission (OHEC), Ministry of Education in Thailand indicating that the applicant's degree is recognized by the OHEC.
- 1.2 The applicant must obtain a minimum cumulative grade point average (GPA) of 3.00 out of a possible 4.00 from their bachelor's degree and 3.50 from their master's degree.
- 1.3 Applicants must conform to the requirements of NIDA's current announcement on English proficiency requirements for the International Program students, which is as follows:
  - 1.3.1 If the applicant is not a native English speaker or did not obtained their bachelor's and/or master's degree from an international academic institution in an English-speaking country within the past five years, the applicant must submit one of the following test scores that was taken within the past two years:
    - Test of English as a Foreign Language (TOEFL). The minimum score is 550 for the paper-and pencil test, 213 for the computer based test, or 79 for the internet based test.
    - International English Language Testing System (IELTS) The minimum score is 6.5 points.
  - 1.3.2 Applicants who fail to meet the requirement in 1.3.1 but earn the minimum score required by NIDA, may be accepted into the program, provided that they conform to NIDA's rules on English proficiency.

Note: Applicants can take the TOEFL/ITP administered by NIDA or Institute of International Education in lieu of the TOEFL exam. Applicants who would like to take the TOEFL/ITP exam can contact NIDA’s School of Language and Communication for more details.

## 2. Selection Procedure

- 2.1 Written Examination. Qualified applicants must take either the Graduate Management Admission Test (GMAT) within the past two years and achieve a score of at least 550, or the Business Aptitude Test administered by NIDA.
- 2.2. Interview. Qualified applicants who have passed the written exam will be invited for an interview.

## 3. Application Procedure

- 3.1 **Application form.** The application form can be picked up at NIDA Business School, NIDA Educational Service Division, or downloaded from [www.nidabusinessschool.com](http://www.nidabusinessschool.com) from now to **May 28, 2021**.
- 3.2 **Apply in-person.** The application form can be submitted in-person at NIDA Educational Service Division from now to **May 28, 2021**.
- 3.3 **Online Application** at <http://entrance.nida.ac.th> from now to **May 21, 2021**.

## 4. Application Timeline

The application timeline is as follows:

4.1	Application form available at NIDA Educational Service Division, NIDA Business School, or can be downloaded at <a href="http://www.nidabusinessschool.com">www.nidabusinessschool.com</a>	Now – May 28, 2021
4.2	Online Submission at <a href="http://entrance.nida.ac.th">http://entrance.nida.ac.th</a>	Now – May 21, 2021
4.3	Submit application form to NIDA Educational Service Division or NIDA Business School.	Now – May 28, 2021
4.4	List of applicants who are eligible to take the written examination (Business Aptitude Test) will be announced at NIDA Educational Service Division and NIDA Business School. The announcement will also be posted at <a href="http://www.nidabusinessschool.com">www.nidabusinessschool.com</a>	June 2, 2021
4.5	Written examination (Business Aptitude Test)	June 6, 2021
4.6	List of applicants who are eligible to take the interview will be announced at NIDA Educational Service Division, and NIDA Business School. The announcement will also be posted at <a href="http://www.nidabusinessschool.com">www.nidabusinessschool.com</a>	June 9, 2021
4.7	Interview Exam	June 14 – 18, 2021
4.8	Application results will be announced at NIDA Educational Service Division and NIDA Business School. The announcement will also be posted at <a href="http://www.nidabusinessschool.com">www.nidabusinessschool.com</a>	June 29, 2021
4.9	Registration period	July 5 – 8, 2021
4.10	Classes begin	August 7, 2021

## 5. Application Materials and Fees

5.1 Application form	No charge
5.2 Application fee	2,500 Baht

### Applicants from within Thailand

- Pay in cash if application is made in person
- Print a bill payment for the application and the payment must be made by **May 21, 2021.** at any branches of Bangkok Bank of Counter Services in Thailand. Payment fee depends on rate of each payment method /transaction

### Applicants from outside Thailand

Please transfer the application fee to:

Name of bank: Bangkok Bank Public Co.Ltd.  
Klongchan, Bangkok 10240, Thailand

Name of account: National Institute of Development Administration

Account number: 944-0-01291-3

SWIFT Code: BKKBTHBK

### 5.3 Required documents:

- 5.3.1 Completed application form
- 5.3.2 Statement of purpose (must include your proposed research topic)
- 5.3.3 Official transcript(s) of all universities studied
- 5.3.4 Two (2) letters of recommendation in sealed envelopes
- 5.3.5 Copy of personal identity card (for Thai Applicants)
- 5.3.6 Copy of passport (for non-Thai applicants)
- 5.3.7 Evidence of any change of name (if applicable)
- 5.3.8 GMAT score report (if applicable)
- 5.3.9 TOEFL or IELTS score report
- 5.3.10 Two (2) photographs (1 or 2-inch color photo)
- 5.3.11 Curriculum Vitae (CV)

Note: The completed application form along with all required documents and original payment slip must be sent to NIDA by the due date. The applicant should keep a copy of all documents sent.

## 6. Condition for Full Scholarship

- 6.1 The recipient of the scholarship shall receive the following funding and benefits:
  - Tuition waiver throughout the PhD study duration
  - The recipients will receive financial support for personal expenses: 30,000.- baht per semester and 15,000.- baht per summer semester.
- 6.2 Scholarship recipient criteria:
  - 6.2.1 Scholarship recipients must obtain a cumulative grade point average for each semester of not less than 3.50 to be eligible for semester personal allowance. If the cumulative grade point average is below 3.50, they are not eligible for personal expenses support. However, if the cumulative grade point average is not lower than 3.30, all tuition fees will be waived. If they receive a cumulative grade point average of less than 3.30 in any semester, they will not be eligible for the scholarship.

- 6.2.2 The scholarship recipients must report the progress of their thesis every semester. The thesis advisor must certify their thesis to ensure their eligibility to receive funding for personal expenses in each semester. And their thesis must meet the program requirements and regulations of the National Institute of Development Administration on graduate studies. If scholarship recipients do not report their progress, their thesis will no longer meet the requirements for the scholarship.
  - 6.2.3 The scholarship recipients will no longer be eligible for the scholarship if they are later found requesting to resign or ceasing to be students. In case they are unable to graduate as specified in the regulations of the National Institute of Development Administration on graduate studies, all scholarship funds received must be returned to the institution unless otherwise considered by the Educational Institution Administration Subcommittee.
  - 6.2.4 If the scholarship recipient resigns or ceases to be a student and is unable to graduate as specified in the regulations of the National Institute of Development Administration on graduate studies or requests cancellation of the scholarship, all funds received must be returned to the institution unless otherwise considered by the Educational Institution Administration Subcommittee.
  - 6.2.5 In the event that the scholarship recipient has to re-register for a particular course, he or she will not be exempted from the tuition fees in the re-enrolled course.
  - 6.2.6 In the case that the scholarship recipient is enrolled in a course other than what is specified in the program of study, he or she will be exempted from the registration fee for that course only when he or she receives advice from the academic advisor to enroll in that course.
  - 6.2.7 The scholarship recipient must work for the faculty or the institute for at least 6 hours per week.
  - 6.2.8 The recipient of this scholarship does not have the right to apply for any other grant of the institution except for thesis publication from the National Budget.
  - 6.2.9 The scholarship recipients will be waived tuition fees according to the program structure plan. However, they must register according to the program structure plan. Exemption from so doing according to the program structure plan must be approved by the Dean of the Faculty of Admission.
- 6.3. Scholarship conditions
- 6.3.1 Scholarship recipients will be funded for personal expenses each semester only when they are enrolled in Semesters I and 2 for not less than 9 credits per semester or register in accordance with the program study plan. The summer semester requires enrollment of at least 3 credits for both Master's and Doctoral level students in order for them to be eligible for support.
  - 6.3.2 Scholarship recipients will be exempted from the application fee for the first comprehensive examination only.
  - 6.3.3 Scholarship recipients will pay for the status maintenance fee if their enrollment exceeds the scholarship period.
  - 6.3.4 The copyright of the thesis shall be joint copyright between the scholarship recipients and the institution for a period of 5 years. After that, the copyright of the thesis is awarded to the scholarship recipients. If the scholarship recipients take any action, which is considered an infringement of intellectual property rights

or any rights, the "recipients" are solely responsible for any damage through the infringement of that right.

- 6.3.5 The scholarship recipients shall pay the fees for thesis format examination/ E- THESIS information system service.
  - 6.3.6 The doctoral thesis work must be published or has been accepted for publication in an international journal that has been attended by outside directors (Peer Review) prior to publication. In this regard, international journals must comply with the criteria set forth by the Office of the Civil Service Commission in Higher Education Institutions (OCSC) or the Royal Golden Jubilee Ph.D. Program (RGJPHD), excluding Proceedings.
- 6.4 The duration of the scholarship funding (counting from the opening day of the semester that the recipient is registered as a student) will receive a scholarship for a period of 3 academic years.

## **7. Inquiries**

For more information, please contact NIDA Business School PhD Program Office at 02-727-3933-7 or nbs-phd@nida.ac.th.

## **8. Personal Data Protection**

According to Personal Data Protection Act, B.E. 2562 (2019) , the Institute shall have to right to collect, use and/or disclose personal data of the selected application for the purpose of educational implementation in accordance with duty and authority of the Institute along with personal data protection.

Announced on March 8 , 2021.



Assistant Professor Dr. Nada Chunsom  
Vice President for Academic Affairs