## ANNOUNCEMENT
The National Institute of Development Administration
Master of Business Administration – International Program Admission Results
For Semester 1, academic Year 2020 (Round 2nd)

----------------------------

The National Institute of Development Administration (NIDA) has admitted the following applicants into the Master of Business Administration – International Program, offered by the NIDA Business School for the academic year 2020 (Round 2nd):

### Admitted Applicants

| ID | Name - Surname |
|---|---|
| 632202130001 | Mr. Chawengsak Suwakonmanad |
| 632202130002 | Miss Sakaorat Kasemthanapruet★ |
| 632202130003 | Mr. Plythai Plypoolsup |
| 632202130005 | Miss Parnsheewa Suwannapura★ |
| 632202130006 | Miss Arthicha Chaweepath |
| 632202130007 | Miss Warantorn Rattanasombat★ |
| 632202130008 | Mr. Supree Portrakoon★ |
| 632202130009 | Mr. John Raymond Wild★ |
| 632202130010 | Miss Thaksinea Lamphukkanont★ |
| 632202130013 | Mr. Stefan Kuhn |
| 632202130014 | Miss Pakaphim Suknaeb★ |
| 632202130015 | Miss Punjarat Santiwattana★ |
| 633102150007 | Miss Yanhong Li |

**Remarks:** The admitted applicants whose names indicated ★ behind has been exempted from LC 4003 Advanced Integrated English Language Skills Development

*Note: Students who pass examination(s) to enter a master degree program at NIDA must pass these English language criteria:*

*1) Students need to submit their score from one of the English proficiency tests namely TOEFL or IELTS to apply for an interview to the program. Students must meet the minimum requirements stipulated by the program.*

*2) Students who are exempted from submitting an English proficiency test score such as students with a scholarship or students of the special program must submit their TOEFL or IELTS score for graduation.*

*3) Students who have no score from one of the English proficiency tests namely TOEFL score of 500 PBT, 173 CBT and 61 iBT or IELTS score of 6.0 or NIDA TOEFL ITP score of 500 need to submit their score from one of the English proficiency tests within 6 months from the date of enrollment; otherwise, Applicants will be considered as terminated student.*

*The periods of validity of the test score are as follows:*

*1) TOEFL and IELTS are valid for 2 years until the date of submission*
*Enrollment to English for graduate studies courses and the exemption from the courses are determined in compliance with the criteria and requirements stipulated in the English for graduate studies program by the Graduate School of Language and Communication, National Institute of Development Administration.*

*2) Duration, All courses take on 4 – 5 semesters and 1 - 2 summer sessions, depending on the area of study / major. All subjects / majors have to register 9 credits each semester except the summer session.*

*3) Tuition fees may change as appropriate according to an announcement by NIDA.*

Applicants listed above must register as new students and enroll for classes in accordance with the following guidelines:

### 1. Documents for Registration

(1) Official Transcript in English (two copies)
(2) Bachelor's Degree Certificate or Letter of Certification indicating applicants have been approved for the Bachelor's Degree (two copies)

*Note: In case of graduated from Non-Thai Institute, applicants must have 2 additional documents as follow;*

*i) A Letter of Confirmation on Standard Curriculum for Bachelors' Degree from the Ministry of University Affairs or the Civil Service Commission. Students should contact the Bureau of Standards and Evaluation at the Commission on Higher Education, Ministry of Education.*

*ii) An official letter of graduation from the foreign university send directly to:*
*Educational Service Division*
*National Institute of Development Administration*
*118 Seri Thai Road, Klongchan, Bangkapi, Bangkok 10240 Thailand*
*Tel: (662) 377-7477*

(3) Official TOEFL , IELTS , NIDA TOEFL ITP scores reports if applicable (one copy)

(4) Residence Registration Certificate (one copy) (For Thai student only)

(5) A Medical Certificate issued by a physician or a medically qualified healthcare provider which certifies that you are free of contagious diseases or other serious health conditions that can interfere with your study. This medical certificate can be requested at any private or public hospitals and clinics and must be valid within one month only.

(6) Three photographs (**1"** each, not wearing graduation gown)

(7) Evidence of any change of name, e.g. Marriage Certificate (two copies)

(8) Identification Card for Thai or Passport for foreigner (two copy)

(9) Applicants must complete the application form for student ID card is available for download at http://edserv.nida.ac.th/th/student/freshman

In addition, National Institute of Development Administration had delegated Bangkok Bank, NIDA Sub-Branch to issue student ID card. Bangkok Bank will notify the date to receive student ID card and Saving Bank Account later. Students are required to comply with all rules and regulations of the Bank.

Candidates listed above must submit all the required documents as specified above (number 1-9) by registered-mail or ems-mail only addressing to:

Office of the Registrar,
Educational Service Division,
National Institute of Development Administration
118 Moo 3 , Seri-Thai Road, Klong-Chan,
Bangkapi, Bangkok 10240, THAILAND

Specifying "Student registration document of NIDA Business School, the Master of Business Administration (International Program)"

Candidates must be posted no later than July 29th, 2020.

**Note**: If these documents are not received before the above, Please contact the NIDA Business School at Tel: +66 2727 3936 or e-mail address: thonthun.kar@nida.ac.th

**Remark:**

1. In case the Educational Service Division inspected the documents and found that they were incorrect, incomplete, according to the institute's announcement; or any students fail to submit documents by the specified date, the enrollment will be deemed ineligible and the registration fee will not be refunded.

2. The Institute reserves the rights to examine all registration documents at anytime. Any students found to be unqualified for enrollment, according to the institute's announcement of Office of the Civil Service Commission (OCSC), will be deemed ineligible. The institute may consider taking legal action if counterfeiting qualifications or forgery has been suspected.

3. The Institute reserves the right to verify the applicant's qualifications at any time. Any applicant found to be unqualified for enrollment, according to the institute's announcement, will be deemed ineligible. If the result has already been announced, the result of the unqualified applicant will be canceled and will not have the right to register to be a student; or the applicant already registered, will be dropped from the institute.

---

*** The Institute reserves the right to verify the applicants' qualifications at any time. Any applicant found to be unqualified for enrolment, according to the institute's announcement, will be deemed ineligible. If the result has already been announced, the result of the unqualified applicant will be cancelled and will not has the right to register to be a student; or the applicant already registered, will be dropped from the institute***

## 2. Authentication, New Student Registration, and Tuition Fee Payment

| No. | Schedule | Activity | Process |
|---|---|---|---|
| 1 | July 24th – 28th, 2020 | New Student's registered confirmation via online platform | Online registration authentication by filling the form in http://forms.gle/6hDetN97fSMgwZV1A |
| 2 | July 24th - 29th, 2020 | Documents for enrollment submission to NIDA | New students must submit all the required documents for enrollment to NIDA's Educational Service Division |
| 3 | July 30th, 2020 | Sending how to registration online document | After the authentication is complete, the instruction for new students registration will be sent to the email registered in the authentication process. Students can also download manual for registration systems at http://edserv.nida.ac.th/th/student/freshman |
| 4 | July 30th – August 3rd, 2020 | New Student registration and enrollment | Students login to http://reg.nida.ac.th/ (by using student ID as USER NAME and PASSWORD) to complete filling personal and background information. The system allows student to enrollment and print the payment document until 23:59 o'clock of August 3rd, 2020 **Remark:** Any students fail to complete personal information and registration by the specified time will be dropped from registration. For further information or assistance, please contact Education Service Division, Tel. +66 2727 3936 , +66 2727 3367-9 (expect government holidays) |
| 5 | July 30th – August 22nd, 2020 | Registration fee payment | Student pays the registration fee at 1.Bangkok Bank 2.Kasikorn Bank 3.Bank of Ayudhya (Krungsri) 4.Counter Service By the specified date, all branches over the country |

| | | | Remark: |
|---|---|---|---|
| | | | 1. Payment fees shall be in accordance with the rates charged by each bank |
| | | | 2. Payment must be made within the specified date (within the bank and counter service's business hours only). If fail to make the payment by the specified time, students will be dropped from registration. |
| | | | 3. Student should keep the payment slip as the evidence for registration. |
| | | | 4. The registration system will update the student registration information on the next working day.(except government holidays) |
| | | | 5. Students can check registration and payment information after two days of making payment. |

3. Fees
    (1) Tuition fee                              6,000 Baht per credit (12 credits**)**
    (2) Academic and administrative fee     4,000 Baht for the first semester
    (3) Technology service fee               700 Baht per semester
    (4) Information Service fee            600 Baht per semester
    (5) Special activity fee              70,000 Baht per semester
*Note: The payment fee depends on rate of each payment method*
*Note: * Including LC 4003 Advanced Integrated English Language Skills Development 3 credits.*

- The total fee of the first semester is for the students who *are required* to enroll LC 4003 Advanced Integrated English Language Skills Development is 147,300 Baht.

**\*\* The institution will not refund any academic fees (including tuition fees and activity fee) whatsoever if students resign in the first semester. \*\***

4.  The students must attend the classes as scheduled after the enrollment. In the first semester, students are not allowed to drop the courses until they have only less than 9 credits registered in that semester.

5.  Class starts on **Saturday, August 8$^{th}$, 2020**

**Personal Data Protection**

    According to Personal Data Protection Act, B.E.2562 (2019) , the Institute shall have to right to collect, use and/or disclose personal data of the selected applicants for the purpose of educational implementation in accordance with duty and authority of the Institute along with personal data protection.

Announced on July   **22**   , 2020

(Assistant Professor Dr. Nada Chunsom)

Vice President for Academic Affairs